



BOARD FOR GEOLOGISTS AND GEOPHYSICISTS
 2535 CAPITOL OAKS DRIVE, SUITE 300A, SACRAMENTO, CA 95833-2926
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JOINT BOARD AND TECHNICAL ADVISORY COMMITTEE MEETING

AGENDA

Friday, September 12, 2003

**Board for Geologists and Geophysicists
 2535 Capitol Oaks Drive, 3rd Floor Conference Room
 Sacramento, CA 95833-2926
 Telephone (916) 263-2113**

Approximate Time

- 9:00** 1. Call meeting to order (Copelan) (Action)
- 9:02** 2. Roll call to establish quorum (Copelan) (Action)
- 9:04** 3. Approval of the minutes of the Board meeting of December 5, 2002 (Copelan) (Action)
- 9:15** 4. Public comment on non-agenda items
 This time is scheduled to provide the public with an opportunity to speak on non-agenda items. While the Board cannot take action at this time on non-agenda items, it can decide to place an item on the agenda for a future meeting. (If you wish to speak on a specific agenda item, please fill out a card provided for this purpose at the sign-in table and hand it to a member of staff, preferably prior to the meeting. Those wishing to speak on particular agenda items may do so when they are heard by the Board. The Board reserves the right to solicit additional public comment if the need arises for a particular agenda item.)
- 9:30** 5. Election of Board President and Vice President (Copelan) (Possible action)
- 9:40** 6. Selection of new and ex-officio Committee Members (Board President) (Possible action)
- 10:00** 7. Adoption of revised Disciplinary Guidelines and Enforcement Procedures (Board President) (Possible action)
- 10:30** 8. Report on National Association of State Boards of Geology (ASBOG) activities (Sweeney) (Possible action)
 - a. Selection of California delegate for Annual Meeting
 - b. Consideration of comments on proposed changes to Bylaws and Charter
 - c. Request for IRS Form 990 from ASBOG
- 11:00** 9. Consideration of Board's Comment Letter to CalEPA regarding Environmental Justice (Board President) (Possible action)

The Mission of the Board for Geologists and Geophysicists is to Continuously Enhance the Quality, Significance, and Availability of Geological and Geophysical Services Offered to the People of California

- 11:30** 10. Update on California Unified Program Agency (CUPA) letter of December 2, 2002 and the Board's response (Board President) (Possible action)
- 1:15** 11. Legislative Committee report (Sweeney) (Possible action)
a. Senate Bills 363 and 1079 (Figueroa)
b. Other Legislative Committee informational items
- 1:30** 12. Examination Committee report (Sweeney) (Possible action)
a. Report on February 7, 2003, Examination Committee meeting
b. Report on March 7, 2003 Examinations
c. Report on Cooperative Licensure with the States of Washington and Oregon
d. Other Examination Committee informational items
- 1:45** 13. Technical Advisory Committee report (Sawyer) (Possible action)
a. Update on Forest Practice Technical Advisory Committee activities
b. Other TAC informational items
- 2:00** 14. Report on Working Group activities and recommendation to the Board on redefining the practice of geology and geophysics (Board President) (Possible action)
- 2:45** 15. Report from Board attorney on status of assignments and potential regulations (Duke) (Possible action)
- 3:00** 16. Establish Board Meeting Calendar for FY 2003-2004 (Board President) (Possible action)
- 3:15** 17. Executive Officer's report (Sweeney) (Possible action)
a. Budget report
b. Enforcement report
c. Website report
d. Public Outreach report
e. Publications report
f. Executive Officer's activity report

CLOSED SESSION

(Authorized by Sections 11126(a)(1), 11126(c)(1), and 11126(e)(1) of the Government Code)

- 3:45** 18. Discussion of personnel matters, examination procedures and results, and pending litigation (as needed) (Board President) (Possible action)
a. Annual Performance Evaluation of the Board's Executive Officer

OPEN SESSION

- 4:15** 19. Report on results of Closed Session (Board President) (Action)
- 4:20** 20. Announcements/Activities of Board Members (Board President) (Possible action)

4:30 21. Adjourn meeting (Board President) (Action)

Lunch Breaks from 12:00 Noon to 1:15 P.M. (approximate)

Board meetings are open to the public and are held in barrier-free facilities in accordance with the Americans with Disabilities Act. Noted times are approximate and may change. For further information, please contact:

**Paul Sweeney, Executive Officer
2535 Capitol Oaks Drive, Suite 300A
Sacramento, CA 95833-2926
(916) 263-2113**

Mission

Board for Geologists and Geophysicists

The mission of the Board for Geologists and Geophysicists (Board) is to continuously enhance the quality, value and availability of geological and geophysical services offered to the people of California. The Board was established in 1969 and is part of the Department of Consumer Affairs. As a semiautonomous regulatory agency, the Board sets its own policies, procedures, rules and regulations and operates under the administrative oversight of the Department of Consumer Affairs. The Board is responsible for enforcing the provisions of the Geologist and Geophysicist Act and its regulations (Bus. & Prof. Code sec. 7800 et seq.; Title 16 Calif. Code of Regs. Sec. 3000 et seq.). The Board carries out its responsibilities through examination, licensure and regulation to ensure that geologists and geophysicists are licensed to practice within the standards of the professions.

Public Meetings

The Board regularly holds public meetings to obtain testimony and information from concerned and affected parties and to make decisions after considering the recommendations made by Board Members, Committee Members or by the Executive Officer. The Board will vote only on matters listed on the agenda. Agenda items are numbered for identification purposes only and will not necessarily be considered in the order listed. The Board may also give direction to the Executive Officer on any matter discussed during the meeting.

The Board's meetings are governed by the Bagley-Keene Open Meeting Act. The Board is required to (1) publish an agenda at least ten (10) days in advance of any meeting, (2) describe in the agenda specific items to be transacted or discussed, and (3) refuse to add an item to the agenda without an amended notice that is published ten (10) days prior to the meeting. In addition, the Bagley-Keene Open Meeting Act includes other specific provisions about how meetings are to be announced and conducted.

Board meetings are open to the public and are held in barrier free facilities in accordance with the Americans with Disabilities Act. For additional information, requests, or assistance with any provisions of the Act, please contact the Board Office.

Information regarding Board meetings may be obtained by calling the Board office at (916) 263-2113. Copies of approved minutes may be obtained by writing the Board office at 2535 Capitol Oaks Drive, Suite 300A, Sacramento, CA 95833.

Conduct of Meeting

If you would like to comment on an item scheduled or to speak during the public comment period, please fill out a "Request to Speak" form and give it to a staff member. Each speaker is limited to a maximum of three minutes. The Chairperson may also set time limits for each speaker at the beginning of a public hearing. You are encouraged to submit written comments and detailed information to the staff. The comments will be distributed to the Board members. Other material presented to the Board, as part of testimony (e.g., photographs, slides, charts, maps, diagrams, etc.) will be made part of the record and must be left with the Executive Officer. Photographs or slides of large exhibits are acceptable. All Board files, exhibits, and agenda material pertaining to items on the agenda will be made part of the record.

DO NOT DISCUSS ENFORCEMENT CASES WITH BOARD MEMBERS AT ANY TIME, INCLUDING BEFORE, DURING, OR AFTER A BOARD OR COMMITTEE MEETING BY EITHER WRITTEN, ORAL, ELECTRONIC OR ANY OTHER MEANS OF COMMUNICATION.

AUDIBLE ALARMS IN PAGERS, CELL PHONES, PALM PILOTS OR OTHER ELECTRONIC DEVICES DURING BOARD AND COMMITTEE MEETINGS ARE TO BE TURNED OFF. YOU WILL BE ASKED TO LEAVE THE MEETING IF YOUR DEVICE PRODUCES AN AUDIBLE SIGNAL DURING THE MEETING.

01/10/01